BOARD MEETING
Wednesday, September 17, 2025 – 6:00 pm
WBH Boardroom/MS Teams

AGENDA

Our Vision

Wood Buffalo is a region where everyone has the opportunity to access safe and affordable housing

Our Mission

We collaborate with our stakeholders to provide safe and sustainable housing solutions for the peoples of our region

I humbly acknowledge that the land on which we live, learn, work and play is Treaty 8 Territory, the traditional lands of the Cree, Dene, and Métis people. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

			Attachment
1.	**CALL TO ORDER**	A. McKenzie	
2.	**AGENDA APPROVAL, DECLARATIONS AND BOARD CHAIR REPORT**		
	2.1. Approval of Agenda: *motion to approve the agenda*	All	2.1
	2.2. Declaration of Conflict of Interest		
	2.3. Declaration of Knowledge of Fraudulent Activities		
	2.4. Board Chair Report	A. McKenzie	2.4
3.	**APPROVAL OF THE CONSENT AGENDA ITEMS:** *(motion to approve the Consent agenda as presented)*	A. McKenzie	
	3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9, 3.10, 3.11, 3.12, 3.13, 3.14, 3.15, and 3.16		
	3.1. **Board Meeting Minutes of June 11, 2025:** (*for approval)*		3.1
	3.2. **WBH AGM Meeting Minutes of June 11, 2025:** *(for approval)*		3.2

DISTRIBUTION:			
	A. McKenzie (Chair)	A. Carter	K. MacIntyre
	S. Schaffer	T. Lawrence	N. Karamujic
	J. Ross Carruthers	G. Meyer	C. Ezeh
	A. Grandison	J. Hammond-Wall	P. Scantlebury-MacInnis
	C. MacKay	J. Folsom	Melonie Matthews-Ryan

3.3. **Committee Meeting Minutes:** *(accept for information)*

3.3.1 Governance Committee Minutes (June 2, 2025)	3.3.1
3.3.2 Audit Finance Committee Minutes (June 4, 2025)	3.3.2

3.4. **Corporate Update:** (*for approval)* 3.4

3.5. **Executive Limitation Monitoring Reports**:
(motion to approve, as recommended by the Governance Committee)

3.5.1. EL2 Financial Condition, Planning & Budgeting	3.5.1
3.5.2. EL6 Protection of Assets	3.5.2
3.5.3. EL9 Compensations & Benefits	3.5.3
3.5.4. ELG Global Executive Constraint	3.5.4

3.6. **Housekeeping Items**
(motion to approve, as recommended by the Governance Committee)

3.6.1 GP10 In Camera Board Meetings 2025	3.6.1
3.6.2. GP 10a In Camera Board Meetings Appendix 2025	3.6.2

3.7. **President and CEO Compliance Certificate Q1 2025:** 3.7
(for information as, recommended by the Governance Committee)

3.8. **Terms of Reference – 2: Executive Committee**: *(motion to approve, as Recommended by the Governance Committee* 3.8

3.9. **Q2 2025 Investment Report** 3.9
(for information, as recommended by the Audit Finance Committee)

3.10. **Q2 2025 President and CEO's Expenses** 3.10
(for information, as recommended by the Audit Finance Committee)

3.11. **Q2 2025 Remittances & GST Letter** 3.11
(for information, as recommended by the Audit Finance Committee)

3.12. **Top Risks and Risk Register Update:** *for information* 3.12

3.13. **Opportunities Register:** *for information* 3.13

3.14. **Long- and Short-Term Property Goals:** *for information* 3.14

3.15. **Board Meeting Calendar 2026**: *motion to approve, as recommended by the Governance Committee and the Audit Finance Committee* 3.15

3.16. **Audit Finance Calendar 2026:** *motion to approve, as recommended by the Audit Finance Committee and the Audit Finance Committee* 3.16

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4. **WBH BOARD COMMITTEE UPDATES**

4.1. **Governance Committee** S. Schaffer

4.1.1. Chair Summary of September 8, 2025 meeting discussions

4.1.2. **2026-2028 Strategic Plan/Business Plan:** *(motion to approve, as recommended by the Governance Committee* 4.1.2

4.1.3. **BN - Confirm Appointment of Members to the Executive Committee:** 4.13
(motion to approve the appointment of Director A. Carter to the Executive Committee)

4.1.4. Board Chair and Board Member Evaluation Survey 2025 4.1.4
(for information, as recommended by the Governance Committee)

4.2. **Audit Finance Committee** T. Lawrence
Chair summary of September 10, 2025 meeting discussions

4.2.1. **Q2 2025 Financials** T. Lawrence 4.2.1
(motion to approve, as recommended by the Audit Finance Committee)

4.2.2 **BN – Capital Projects Update** P. Scantlebury-MacInnis 4.2.2
(for information, as recommended by the Audit Finance Committee)

5. **NEXT MEETINGS**

5.1. **Governance Committee meeting – November 3rd, 2025**
5.2. **Audit Finance Committee meeting – November 5th, 2025**
5.3. **Executive Committee: November 17th, 2025**
5.4. **WBH Board Meeting – November 19th, 2025**

6. **ADJOURNMENT** A. McKenzie

We value:

Respect
Integrity
Innovation
Collaboration
Service

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